

Name _____ Date _____

Communications Workshop—Unit 1

Delivering a Speech

After choosing a situation, audience, and purpose, fill out the following chart to help you organize and present your speech to the class.

Subject of speech: _____

What is the main idea of your speech?

What details are you using to support your ideas?

What examples and illustrations will you use to draw your audience in?

What techniques, such as rhetorical questions, figurative language, and dialogue, will you use to convey your ideas?

What sound or visual effects, graphics, and background music will you use?